**Budget Narrative Form**

How will grant dollars be used to accomplish your program goals? In the sections provided, please tell us – briefly – the story behind the budgeted numbers. Requested CACHI funding should not exceed $250,000 and is for one year only. Subsequent year funding requests will require a new budget.

**Income**

What other funding sources will be supporting this work? Have the funds already been committed or are they projected? Are there partners who will be providing in-kind support (meeting space, loaned personnel, refreshments for meetings, printing and copying, etc.)? Although matching funds are not required, an ACH collaborative generally relies on resources from partners and related initiatives that may be braided to support the portfolio of interventions.

**Personnel Expenses (including benefits)**

Who will be carrying out the work for this project? List job titles, whether the position(s) will be filled by current staff or new hire(s), and briefly summarize each person’s responsibilities related to the CACHI project.

**Non-Personnel/Other Expenses**

What other non-personnel expenses (including consultants and sub-grants to partner organizations) are you budgeting for this project? Briefly describe them and how they will support advancing your goals.

**Indirect/Overhead Costs**

How will the general operations and finance/administrative arms of your organization support this project and help it move forward?

**Other**

Anything else we should know about your budget or how you will use CACHI funds?