**Job Description**

JOB TITLE:

REPORTS TO:

STATUS:

SUMMARY:

RESPONSIBILITIES:

ACKNOWLEDGEMENT

I acknowledge that I have read and understand this job description.  I agree that I can perform the responsibilities and meet the requirements listed in this job description.  Furthermore, I understand that the responsibilities of this position may change to meet the needs of the organization.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                                                              \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee Signature                                                                                                                       Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                                                                \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee Supervisor Signature                 Date

Community Partners® is an equal opportunity employer committed to a diverse and inclusive workforce. In addition, the organization will consider for employment qualified applicants with criminal histories in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring.