# Limited Proposal

# Narrative

Please use the following questions to develop your proposal for Limited fiscal sponsorship. We ask that you limit your narrative to no more than 4 pages. The page ranges suggested below are intended to give applicants a sense of where to focus their attention.

1. **Project Description: What does your project do?** (1 page)

Please include:

* Your project’s mission
* Target population
* What geographic community it serves
* The number of people your project serves
* Your specific project activities: what they are, who carries them out, where they take place, and how often they take place

1. **Project History: Why was this project initiated?** (½ page)

Please describe:

* When your project was launched and who was involved in getting it started
* The need(s) the project was created to address
* The strengths and capabilities of the project’s target population and how you are engaging this community to increase your project’s likely impact

1. **Project Goals: What are you hoping to achieve?** (½ page)

Describe what you realistically hope to accomplish by the end of your first year under fiscal sponsorship. Please keep in mind potential time and/or fiscal constraints. It’s okay to be candid here!

1. **Project Impact: How will you know your project has made a difference?** (½ page)

Provide some detail about:

* How you will measure the effects of your project’s activities on the community it serves at the end of your first year under fiscal sponsorship
* Any significant accomplishments to date

1. **Project Leadership: Who will help you carry out your project’s mission?** (½ page)

Please include:

* A description of the work-related, volunteer or other experiences you and other key people have had that will help you lead your project
* Your current key relationships with allies, in your community and elsewhere, who are necessary for your project’s success

1. **Fundraising and Project Budget: How will you fund your project’s activities?** (½ page)

*Note that this question should be answered in the proposal narrative in addition to completing a one-year budget and budget narrative that details sources of revenue and expenses for your project.*

Please describe:

* Your specific revenue goals and plans for raising funds from sources such as individual donors, foundations, businesses/corporations, government, special events and/or other sources. Include a projected timeline for carrying out these fundraising activities. If possible, identify likely funders for your particular efforts and indicate if you have a relationship with these potential funders or if they are prospects you intend to approach.
* Your plans to develop non-financial resources such as in-kind donations, space for operations, and/or volunteer participation, if applicable

**7. Relationship with Community Partners: How will fiscal sponsorship add value to your project?** (¼ page)

Outline your specific expectations regarding the benefit(s) that Limited fiscal sponsorship and a relationship with Community Partners will provide your project.